

To all press

Nuclear Damage Compensation and Decommissioning Facilitation Corporation

The 7th International Forum on the Decommissioning of the Fukushima Daiichi NPS Press Coverage Guidelines

The 7th International Forum on the Decommissioning of the Fukushima Daiichi NPS (“the Forum”) has set in place the following coverage and reporting system in order that members of the press will be able to report on the Forum without encountering problems.

Any reporting must be limited to the objectives of the Forum. **Members of the press are required to follow the instructions of the 7th International Forum Secretariat** (“the Secretariat”) **with regard not to interfering with the progress of the Forum.**

We ask for the understanding and cooperation of all members of the press.

1. About the Forum

(1) Organizer: Nuclear Damage Compensation and Decommissioning Facilitation Corporation (NDF)

(2) Date & time

- Day 1: Sunday, August 27, 2023: 12:10 – 16:25 (tentative)
At: ‘Futaba Business Incubation and Community Center’ and ‘The Great East Japan Earthquake and Nuclear Disaster Memorial Museum’
- Day 2: Monday, August 28, 2022: 11:00 – 16:25 (tentative)
At: Alios Iwaki Performing Arts Center

(3) Forum Outline

- Day 1: Program mainly for the Local Community
 - The following sessions will be held on the theme of “What I want to know about 1F Decommissioning the most”, curated by Hiroshi Kainuma, Associate Professor at the Graduate School of Interdisciplinary Information Studies, The University of Tokyo and General Producer of the Forum.
 - “Learn” session: a talk about the current status of the decommissioning of Fukushima Daiichi (1F) and the reconstruction of Fukushima.
 - “Discussion” session: introductions of three workshops focused on decommissioning and Fukushima reconstruction held by the NDF, namely: Visiting workshop, Student Sessions, and International Mentoring Workshop: Joshikai in Fukushima 2023. The participants from these three workshops will then hold a panel discussion along with staff and experts on decommissioning in Japan and overseas.

- Day 2: Program mainly for Technical Experts
 - Sessions introducing measures in place in Japan and overseas, expert presentations, and a panel discussion centered around the theme of “Pursuing the full-pledged fuel debris retrieval at Fukushima Daiichi Decommissioning”.
 - During the lunch break, Technical Poster Session will be held.
- For further details, please see the Forum website:
<https://ndf-forum.com/en/>

2. Registering as Press

- **You must register in advance as press in order to cover this Forum.**

(1) How to Register in Advance

- Please **complete the appended form: the 7th International Forum on the Decommissioning of the Fukushima Daiichi NPS – Press Coverage Registration Form** and return it by the deadline indicated below to **the e-mail address or fax number given in “7. Inquiries about Press Coverage” below.**
- The Registration Form can also be downloaded from the website for the 7th International Forum on the Decommissioning of the Fukushima Daiichi NPS (<https://ndf-forum.com/en/>)
- The Secretariat will confirm receipt of all registration forms by e-mail.
- **No registrations will be accepted after the registration deadline or on the days of the event.** Please ensure you register before the registration deadline.

(2) Registration Deadline

- **By 17:00, Wednesday, August 16, 2023 (JST)**
- Please note that due to venue capacity limitations, registrations may be closed before the registration deadline indicated above if capacity is reached.

3. Press Reception at the Forum

(1) Registering at Reception and Obtaining Press Passes

- Please bring **one business card indicating your name** to the Press Reception
- **Press passes will be provided** in exchange for business cards.
- Press passes **must be worn visibly around the neck at all times** during the Forum events. Secretariat members may need to check the pass if you wish to e.g. join the Forum mid-way or for any other operational reason.
- Press passes must be returned to the Press Reception once the Forum ends.

(2) Press Reception Location

- Day 1: Sunday, August 27: Press Reception, Futaba Business Incubation and Community Center
- Day 2: Monday, August 28: Press Reception, 2nd Floor Main Hall, Alios Iwaki Performing Arts Center

*You will be guided to the Press Reception on the day(s) of the Forum by representatives of the

Secretariat.

(3) Press Reception Times

- Day 1: Sunday, August 27: 11:30 – 13:55
- Day 2: Monday, August 28: 10:00 – 14:30

(4) Items to Bring

- ◆ **Business card** (1 to be handed in at the Reception Desk)
- ◆ **Press pass with photo ID or other ID proving status as a journalist** (please keep this with you during the Forum)
- ◆ **Press armband** (please keep this with you during the Forum)

4. About Coverage during the Forum

- The following types of coverage are possible during the Forum.

(1) Journalist (writer)

- Please ensure that **you cover the Forum from the press seat(s) you are ushered to by the Press Reception.**

(2) Still photography

- On the days of the Forum, please **ensure you cover the Forum from the press seat(s) you are ushered to and/or the area you are shown to by the Press Reception.**
- During discussions, please **refrain from flash photography and keep any photography to a minimum,** so as not to disturb proceedings.
- Cameras must be handheld.
- Please notify the Secretariat in advance if you would like to use e.g. a tripod or step-ladder.
- No camera stands will be installed.

(3) ENG

- Please ensure that **you cover the Forum from the area you are shown to by the Press Reception.**
- Due to space constraints, there is a maximum crew size of 3 persons per company, including journalists and crew.
- No camera stands will be installed.

(4) Notes

- **Please refrain from conducting individual interviews without the prior consent of the Secretariat.** If you wish to conduct individual interviews, please consult with the Press Officer via the details given in “7. Inquiries About Press Coverage when registering prior to the Forum” Below.
- **Please refrain from reporting the names of minors.** If you wish to report the name of minor(s), please contact the Press Officer prior to reporting via the details given below.

- We plan to hold a press conference at the end of Day 2 but the timing remains unconfirmed. We will contact all parties who have registered for press coverage about the press conference no later than the day before.
- Any still photography or video footage taken should, as far as possible, not include the faces of any general public present. If this is not possible, permission should be sought from the individuals who will feature.
- Please be aware that we may have to limit the number of journalists and/or photographers able to register due to venue capacity.

5. Using the Press Lounge

- No press lounge available on both days.

6. Other

- **The information given above, including the days of the Forum, is subject to change as required for the operation of the event. In any such case, please follow the instructions of the Secretariat.**
- Parking is available on Day 1, but the number of spaces may be limited so please advise the number of parking spaces required when registering in advance. No parking is available for Day 2.
- Please note that we will be making official still photography and video footage available.
- No internet connection will be available. Please ensure you have your own connection.
- Neither the event organizer nor the venue will take any responsibility for any theft or accidents.
- If you have any questions, please contact us via the details given in “7. Inquiries about Press Coverage.”

7. Inquiries about Press Coverage

Press Officer

The 7th International Forum on the Decommissioning of the Fukushima Daiichi NPS Secretariat

Tel: 03-5545-7104

Fax: 03-5545-7116

Email: h_dai11@ndf.go.jp

*The Secretariat has a working from home policy partially in place; if you call is not answered please send you inquiry via e-mail.

Press Officer

The 7th International Forum on the Decommissioning of the Fukushima Daiichi NPS Secretariat

**The 7th International Forum on the Decommissioning
of the Fukushima Daiichi NPS
Press Coverage Registration Form**

Application Date: (mm)/ (dd) / 2023

Company Name			
Contact Name			
Role/Department			
Contact Details	Address:		
	e-mail:		
	Tel*1:		FAX:

*1: Please give a telephone number contactable on the day(s) of the Forum you wish to attend

Name of Applicant	Category *Please circle	Date(s) of Attendance *Please circle
	Writing / Stills / ENG	8/27 / 8/28
	Writing / Stills / ENG	8/27 / 8/28
	Writing / Stills / ENG	8/27 / 8/28
	Writing / Stills / ENG	8/27 / 8/28
	Writing / Stills / ENG	8/27 / 8/28

Number of parking spaces required on Sunday, August 27	
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Any other requests*2	
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*2: Please note anything else the Secretariat needs to know here.

- **Registration Deadline: Must be received by 17:00, Wednesday, August 16, 2023**

Requests & Inquiries

Press Officer

The 7th International Forum on the Decommissioning of the Fukushima Daiichi NPS Secretariat

Tel: 03-5545-7104

FAX: 03-5545-7116

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