

## **Information for Press/Media Representatives:**

### **Welcome Press/Media to Attend and Report upon the 3<sup>rd</sup> International Forum on the Decommissioning of the Fukushima Daiichi Nuclear Power Station**

July 09, 2018  
NDF

We welcome press representatives/journalists interested in obtaining information and reporting on the Forum. The following highlights press guidelines including media registration procedure.

#### **1. Dates/Venues:**

Sunday, August 5<sup>th</sup>, 2018: Naraha-town Community Centre, Naraha –town,  
Fukushima-Pref

Monday, August 6<sup>th</sup>, 2018: Iwaki performing Arts Centre, Iwaki-City,  
Fukushima-Pref

#### **2. Features:**

Sunday, August 5<sup>th</sup>: Think about 1F decommissioning with local communities

Monday, August 6<sup>th</sup>: Think about 1F decommissioning with technical Experts

\*Also, Community activities poster session is held in August 5<sup>th</sup>,  
Technical poster session is held in August 6<sup>th</sup>.

- Media Guidelines; please fill in and return the attached Media Pass Application Form via fax by Thursday, July 19<sup>th</sup>, 5 p.m.

If you have any questions, feel free to contact to:  
Nuclear Damage Compensation and Decommissioning Facilitation Corporation  
International Affairs Group  
Takikawa 03-5545-7106

## **Media Guidelines**

### **3<sup>rd</sup> International Forum on Decommissioning of Fukushima Daiichi Nuclear Power Station**

#### **1. Complimentary Media Pass Application**

##### **(1) Instructions**

- ◆ Complete and return the attached Media Pass Application Form in advance.
- ◆ We will contact you to confirm your assignment upon receiving your application form.
- ◆ Return the Form to:  
03 5545 7116 (fax)  
Fukushima Daiichi NPS (1F) decommissioning,  
Nuclear Damage Compensation and Decommissioning Facilitation Corporation

##### **(2) Deadline for Returning Application Form**

- ◆ Thursday, July 19<sup>th</sup>, 5 p.m.  
※If you have not completed the registration process by the deadline, you won't be able to receive a media pass, will not be admitted into the site and will not be able to have media access to any of the events.

#### **2. Budge Pickup and Registration Locations on Site**

##### **(1) Locations of Registration Desks**

- ◆ Sunday, August 5<sup>th</sup>: On the 2<sup>nd</sup> floor of Ground Hall, Naraha-town Community Centre
- ◆ Monday, August 6<sup>th</sup>: on the 1st floor of Music floor, Iwaki Performing Arts Centre

##### **(2) Registration Hours**

- ◆ Sunday, August 5<sup>th</sup>: 9:30 a.m. – 3 p.m.
- ◆ Monday, August 6<sup>th</sup>: 9:30 a.m. – 3 p.m.

##### **(3) What to Bring**

- ◆ A Business Card
- ◆ A Valid Photo ID Press Card e.g. Employee ID Card
- ◆ A Press Armband

#### (4) Media Pass Pick-Up

- ◆ You need to stop by the registration desk to confirm that your registration process has been successfully completed. Then submit your business card to pick up your pass. Remember that you may be asked to present your photo ID press card.
- ◆ You must always wear your pass visibly on top of your clothing whenever you are on the premises.
- ◆ Your pass will be checked upon every exit/re-entry at the venue entrance.

### **3. Press Lounge**

Accessible to all media pass holders. The locations and hours are provided below:  
(If there is a change, we will announce you during the forum again)

#### (1) Locations

- ◆ Sunday, August 5<sup>th</sup> : Naraha-town Community Centre
- ◆ Monday, August 6<sup>th</sup> : Iwaki Performing Arts Centre

#### (2) Opening Hours

- ◆ Sunday, August 5<sup>th</sup>: 9:30 a.m. – 5:45p.m.
- ◆ Monday, August: 9:30 a.m. – 6:50 p.m.

#### (3) Notes

- ◆ Bring your own device for Wi-Fi networks. There are some Wi-Fi internet services available:
- ◆ The current capacity of the lounge will be about 80 Amp that allows 20 units of personal computers to run simultaneously. Bring your own cable extensions, if needed.
- ◆ Make sure that you will take full responsibility for your own devices and keep them with you at all times. NDA or the venue will not be responsible for any loss or damage to your own devices.
- ◆ You may enjoy your own food and beverages in the press lounge. Make sure not to litter and to keep the lounge clean and tidy. Some complimentary soft drinks will be served.

### **5. Meals**

#### (1) Breakfast & Dinner

◆No breakfast/dinner service on either day.

(2) Lunch

◆Sunday, August 5<sup>th</sup>: Please enjoy complimentary food with non-press participants.

◆Monday, August 6<sup>th</sup>: No meal/snack service will be offered.

## 6. Newsgathering Activities

※The information provided here is for reference only, and subject to change. The updates will be announced in the lounge, if any.

(1) Newsgathering activities are permitted in the areas/time slots listed below.

<Sunday, August 5<sup>th</sup> >

Hours (TBC)	Programs	Areas	Photo Shoots	Notes
10:30-12:10	Morning Session	Community center	Permitted (during speakers introduction only)	Simultaneous Interpretation (English-Japanese) Provided
12:10-13:40	1,Lunch Break 2,Local activities poster session 3, Experts speech	1,food scenery 2,Foyer 3, Main conference room	Permitted	
13:40-16:15	Afternoon Session And display robots	Community center	Permitted (during speakers introduction only)	Simultaneous Interpretation (English-Japanese) Provided
16:30-17:00	On-the-Spot Interviews with Mr. Yamana and Speakers	TBA	Permitted	Consecutive Interpretation(English-Japanese) Provided

<Monday, August 6<sup>th</sup> >

Hours (TBC)	Programs	Areas	Photo Shoots	Notes
10:00-12:45	Morning Session	Main Hall	Permitted (During Speakers Introduction Only)	Simultaneous Interpretation (English-Japanese) Provided
12:45-14:45	Lunch Break Technical Poster Session	Poster Session (Hall?)	Permitted	
14:45-17:20	Afternoon Session	Main Hall	Permitted (During Speakers Introduction Only)	Simultaneous Interpretation (English-Japanese) Provided
17:50-18:20	Press Conference – Mr. Yamana	TBA	Permitted	Closing Papers to be Provided

(2) Reserved Media Seating

◆General admission only. No reserved media seating available.

- ◆ Please try not to keep your equipment/devices on the floor or not to cause obstructions as the seating area can be very crowded.

### (3) Video Recording/Photo Shoots during Lectures

- ◆ Video/photo shoots using still cameras, professional video cameras and camcorders are permitted in designated areas during specific time slots only. You may shoot with your small devices such as smartphones in the seating area as long as you're not interrupting other participants.
- ◆ For the time to shoot the flash photography of the speaker, we are planning the introduction of the speaker. Please note that we may ask you to move to the shooting location.
- ◆ You may use your professional video cameras and camcorders in the designated areas which are located far back of the halls any time.

### (4) Community activities poster session (first day).

Technical poster session and robots display (second day) Shoots/Interviews

- ◆ Ask directly the exhibitors for interview, if needed.
- ◆ Avoid bothering other participants during the interviews.
- ◆ Feel free to ask our public relations if you have any questions.

### (5) Students Session (second day) Photo Shoots/Interviews

- ◆ You are allowed photo shoots. (Please avoid individual interview for students)
- ◆ Please have permission individually, to publish student names and affiliations.

### (6) On-The-Spot Interviews After Programs

<August 5<sup>th</sup> >

- ◆ On the spot interviews with major speakers will be given after day-1 programs are over.
- ◆ Further details will be announced on the day.
- ◆ Consecutive interpretation (English – Japanese) will be provided if any non-Japanese speakers will be involved.

<August 6<sup>th</sup> >

- ◆ The president of NDF, Mr. Hajimu Yamana, will give a press conference after day-2 programs are over.
- ◆ Further details will be announced on the day.

#### (7) Exclusive Interviews

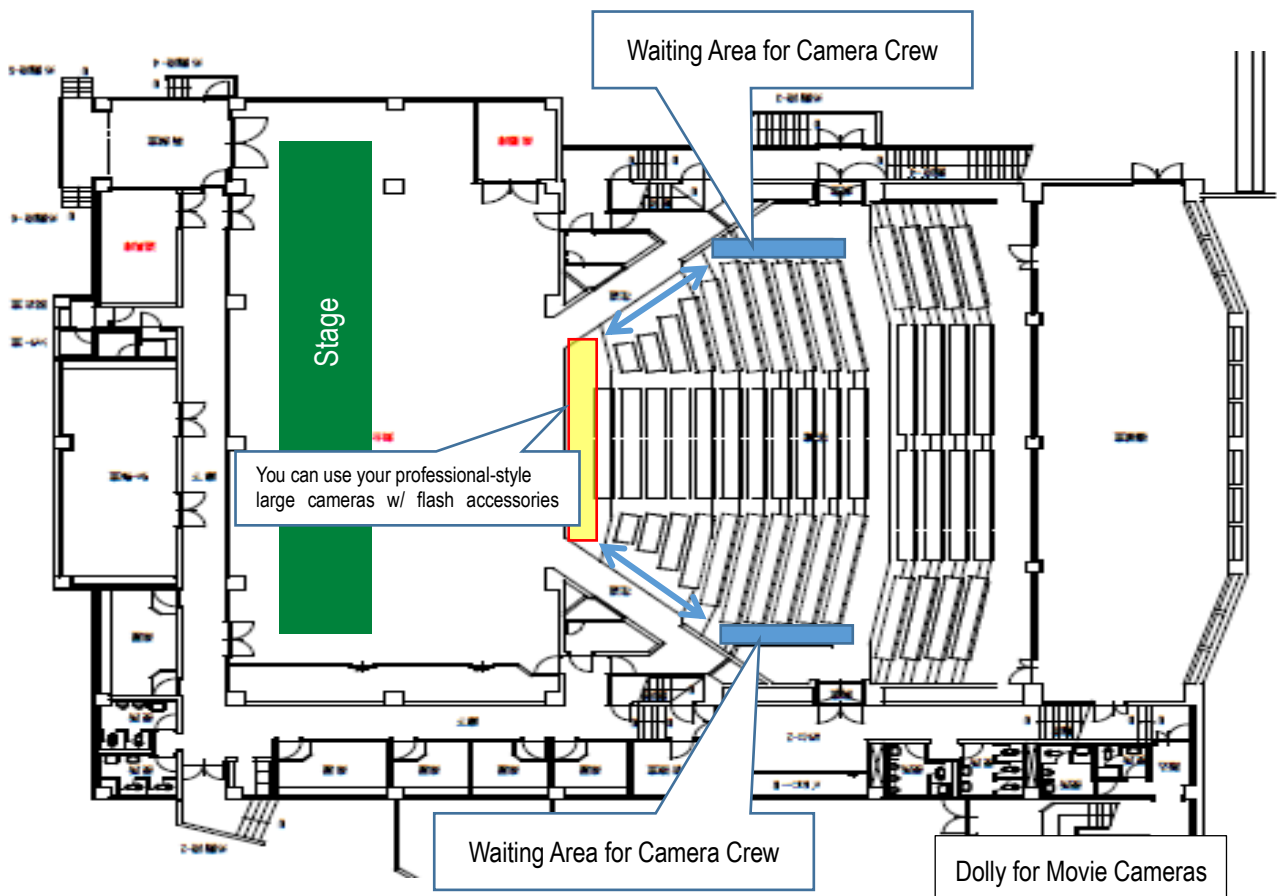
- ◆ If you would like to interview exclusively with any speakers during the 2 days of the forum, we need to contact the speakers to arrange the interviews with them in advance.
- ◆ Fill the “Request for Exclusive Interview” columns of the attached Media Pass Application Form. We will arrange the interviews with the speakers.

#### **7. Notes**

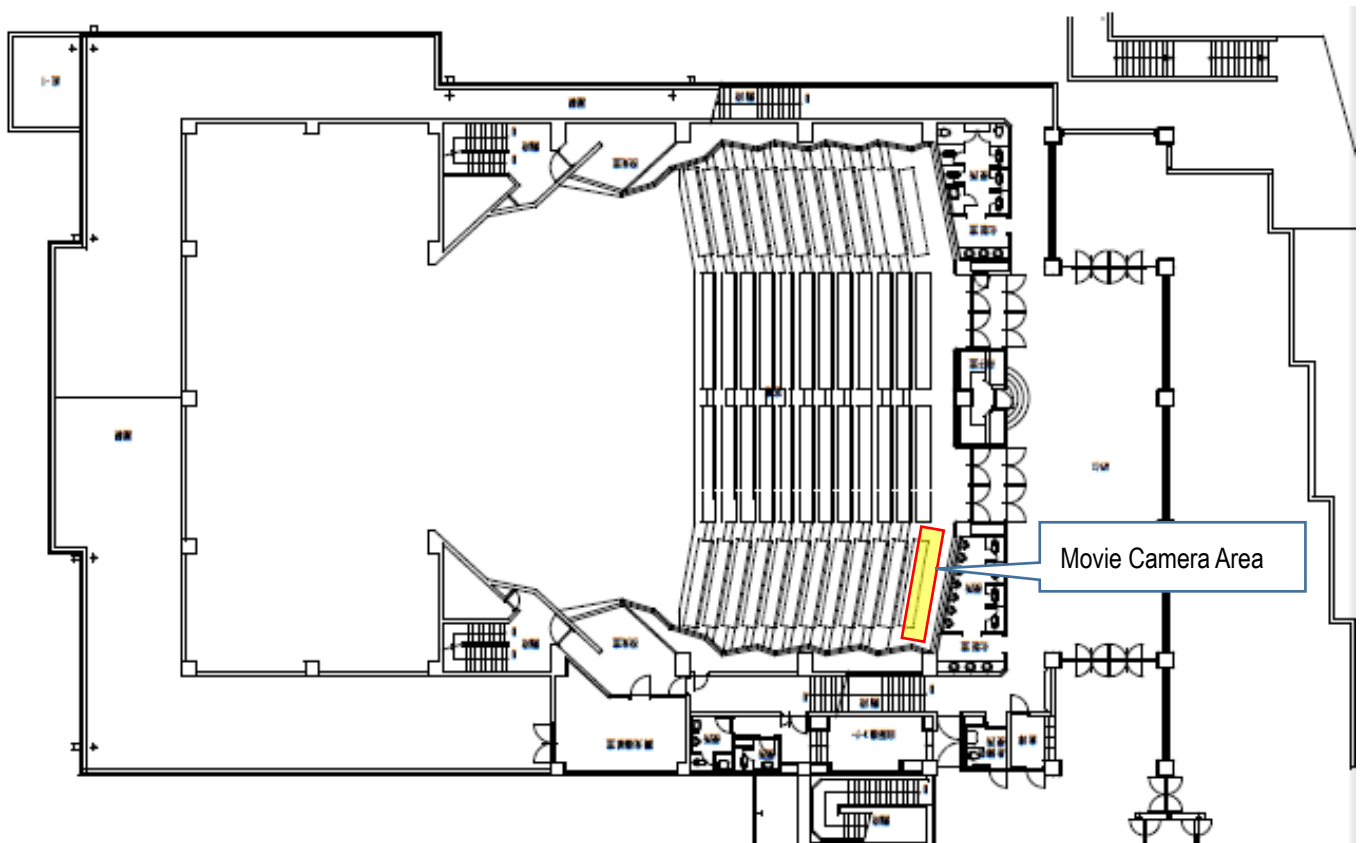
- ◆ Follow the instructions provided separately by the secretariat/staff regarding the issues that are not mentioned in this guide. Your activities may be interrupted and your enrollment may be invalidated if you do not follow them.
- ◆ Make sure not to block traffic flows of speakers/other participants.
- ◆ Try not to capture the faces of other participants or ask them for permission before shooting.
- ◆ Plenty of car parking spaces has been secured for day-1. You need to secure your own parking space for day-2.



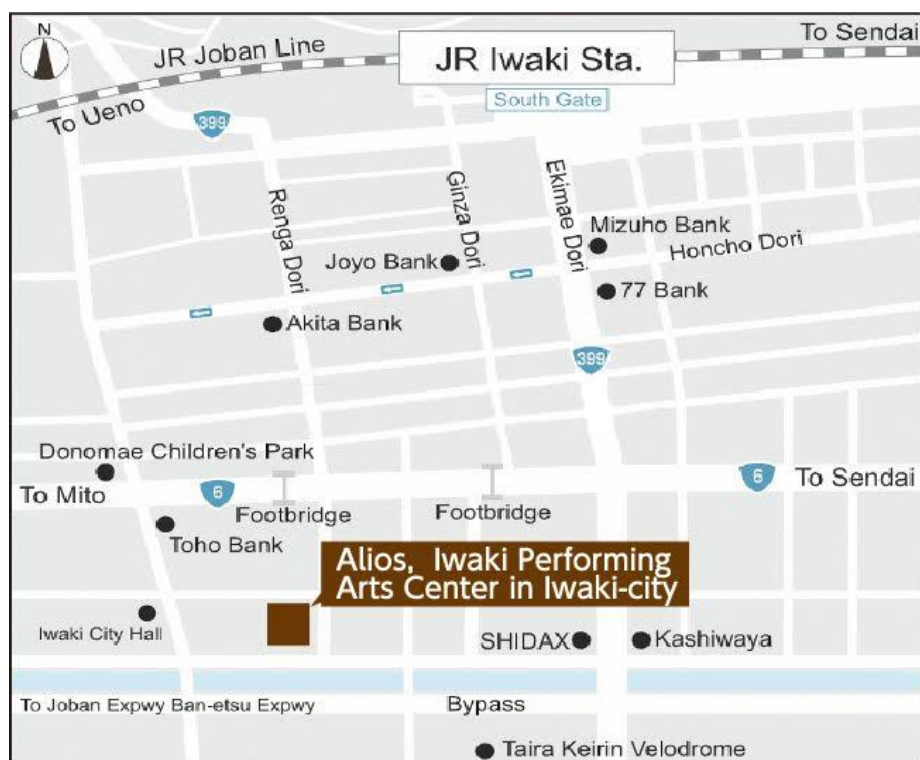
Hall: 1<sup>st</sup> Floor The arrows represent current images of directions of shooting flow.



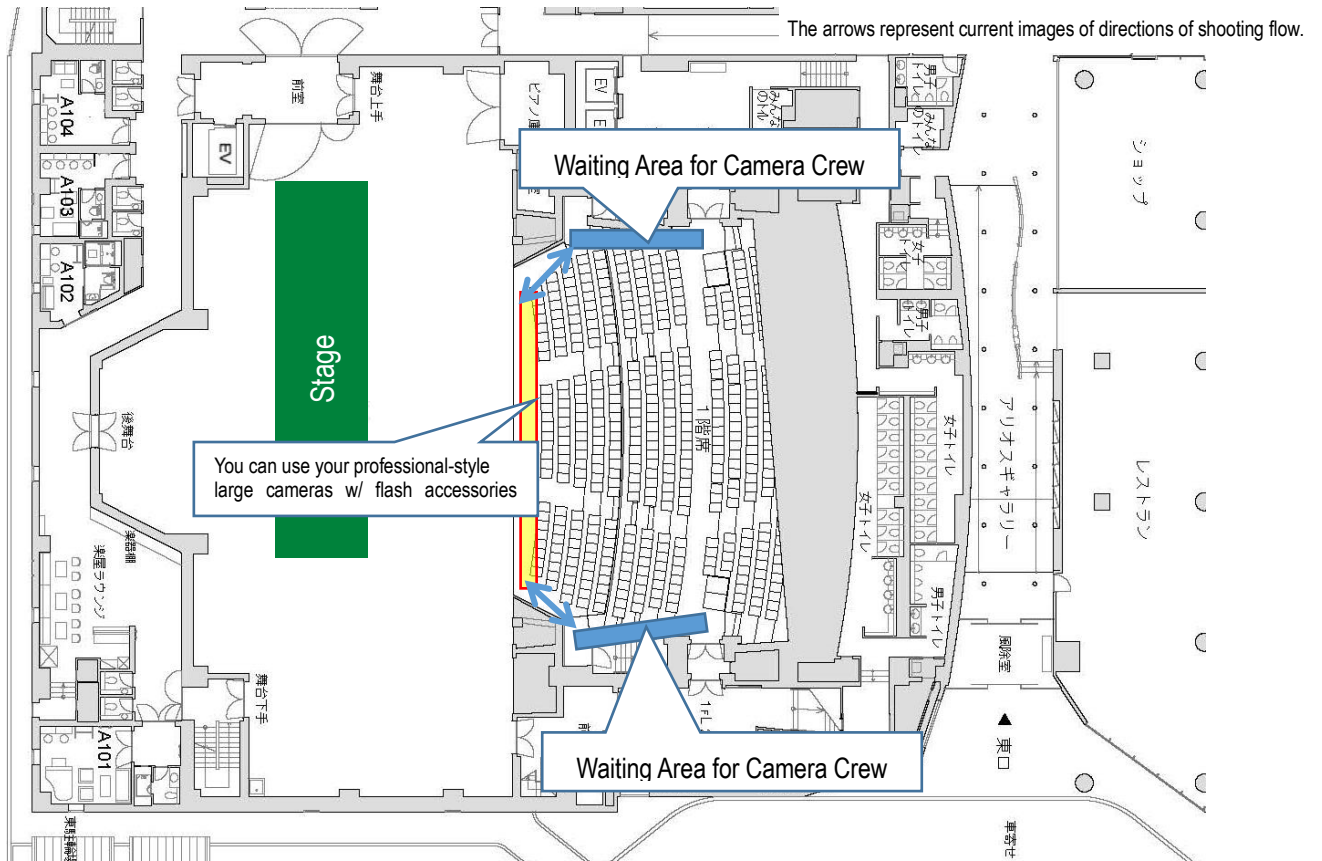
Hall: 2<sup>nd</sup> Floor



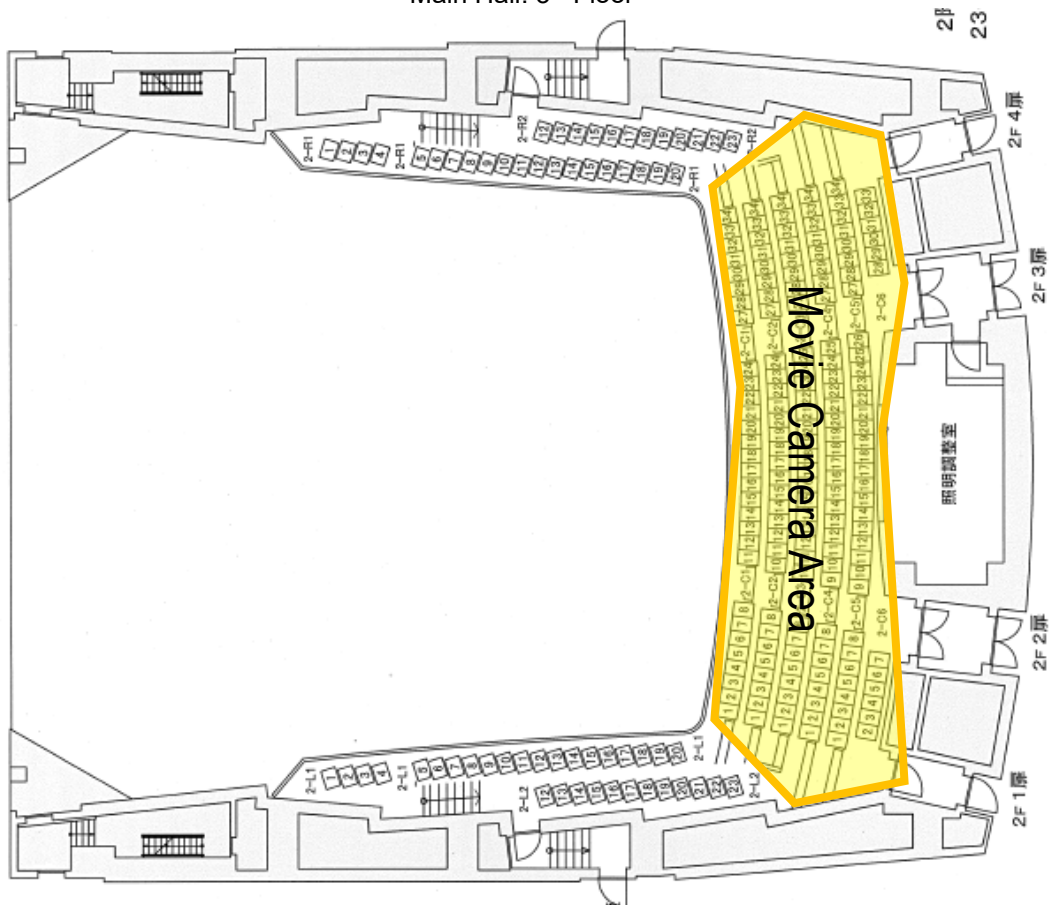
Access Map: Day 2



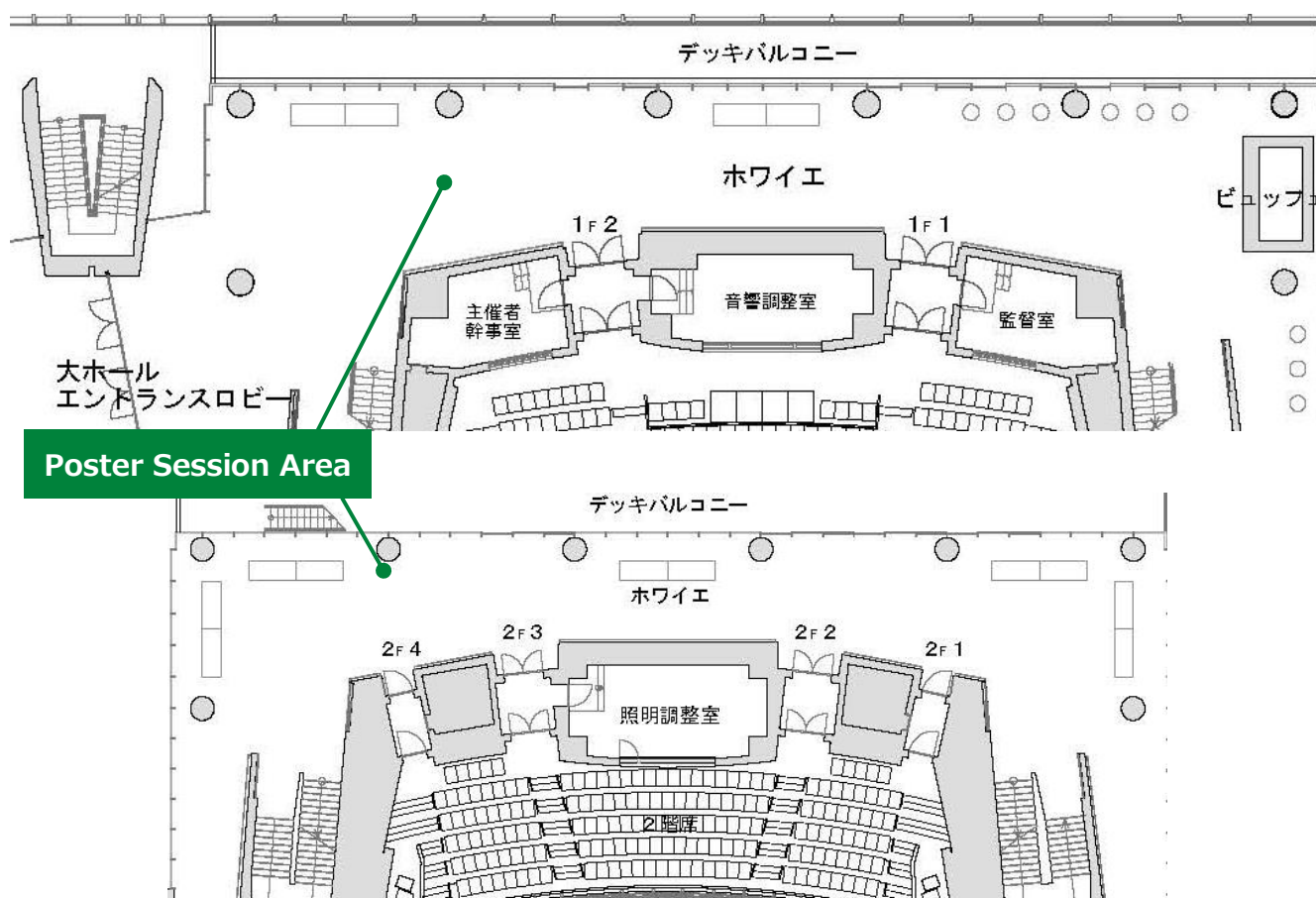
## Main Hall: 1st Floor



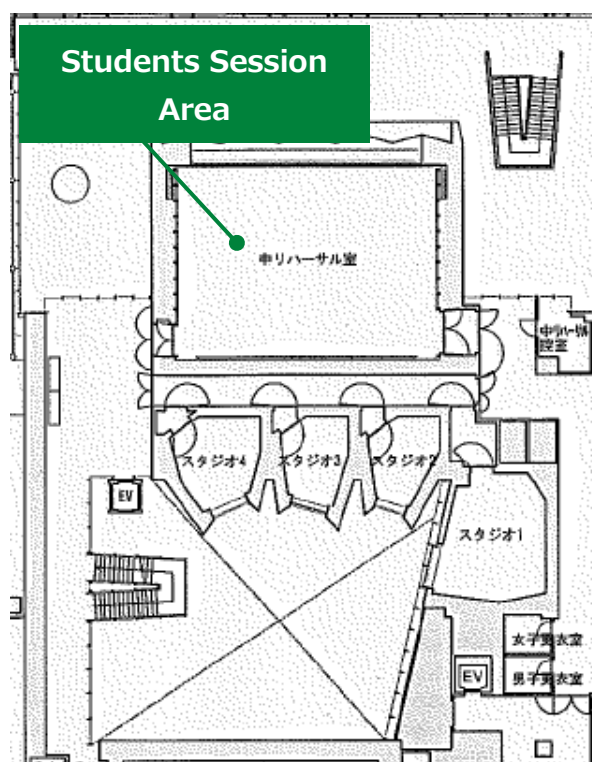
## Main Hall: 3rd Floor



Poster Session Area: 2<sup>nd</sup>, 3<sup>rd</sup> Floor



Students Session Area: 3<sup>rd</sup> Floor



## Media Pass Application Form

Fill in the blank columns in the following table and Return this form by

**Thursday, July 19<sup>th</sup>, 5 p.m.** to: **+81(3)-5545-7116 (Fax)**

Attn: Fukushima Daiichi NPS (1F) decommissioning

**\*\* Each individual, including crew members MUST have his or her own pass.**

I would like to apply for a complimentary media pass for 3rd International Forum on Decommissioning of Fukushima Daiichi Nuclear Power Station with the following information.

<b>Company/Dept.</b>	/	
<b>Name</b>		
<b>Company Address</b>		
<b>Phone Numbers</b> <small>(Office/Mobile)</small>	/ <small>(We may contact you via phone in urgent cases.)</small>	
<b>Contact Email Address</b>	<small>(This needs to be an email address where we can reach you.)</small>	
<b>Devices to Be Brought e.g. Cameras, Tripods</b>	<small>(The total volume of the devices needs to be clarified.)</small>	
<b>Request for Exclusive Interview</b>	<b>Name of Interviewee</b>	
	<b>What to Ask Interviewee</b>	
	<b>Description</b>	

\*Your personal data will be used for the purpose of registration for the complimentary media pass for 2<sup>nd</sup> International Forum on Decommissioning of Fukushima Daiichi Nuclear Power Station only.

### 【Days/Time】

Choose applicable day(s)/time and put circle(s) in the blank column(s):

8/5	A.M.	
8/5	P.M.	
8/6	A.M.	
8/6	P.M.	

### 【Transportation to the Venue】

Select one option and put a circle in the parentheses for each day:

8/5:     (   )Car   or   (   )Public Transportation

8/6:     (   )Car   or   (   )Public Transportation