

Information for Press/Media Representatives:

Welcome Press/Media to Attend and Report upon The 2nd International Forum on the Decommissioning of the Fukushima Daiichi Nuclear Power Station

June, 05, 2017
NDF

We welcome press representatives/journalists interested in obtaining information and reporting on the Forum. The following highlights press guidelines including media registration procedure.

1. Dates/Venues:

Sunday, July 2nd, 2017: Hirono-Town Central Gymnasium, Hirono-Town,
Fukushima-Pref

Monday, July 3rd, 2017: Iwaki Washington Hotel, Iwaki-City, Fukushima-Pref

2. Features:

Sunday, July 2nd: Special Programs for Local Communities

Monday, July 3rd: Exceptional Programs for Professionals/Technical Experts
& Technical Poster Session

Please visit our website for further information at:

http://ndf-forum.com/index_en.html

3. Attachment:

- Media Guidelines; please fill in and return the attached Media Pass Application Form via fax by Wednesday, June 14th, 5 p.m.

If you have any questions, feel free to contact to:

Decommissioning Management Group, NDF

E-mail : 2ndfmedia@ndf.go.jp

Media Guidelines

2nd International Forum on Decommissioning of Fukushima Daiichi Nuclear Power Station

1. Complimentary Media Pass Application

(1) Instructions

- ◆ Complete and return the attached Media Pass Application Form in advance.
- ◆ We will contact you to confirm your assignment upon receiving your application form.
- ◆ Return the Form to:
03 5545 7116 (fax)
Attn: E. Nomura/Y. Kimura
Decommissioning Management Group,
Nuclear Damage Compensation and Decommissioning Facilitation Corporation

(2) Deadline for Returning Application Form

- ◆ Wednesday, June 14th, 5 p.m.
 - ※ If you have not completed the registration process by the deadline, you won't be able to receive a media pass, will not be admitted into the site and will not be able to have media access to any of the events.

2. Budge Pickup and Registration Locations on Site

(1) Locations of Registration Desks

- ◆ Sunday, July 2nd: at the entrance of Hirono -Town Central Gymnasium
- ◆ Monday, July 3rd: on the third floor of Iwaki Washington Hotel

(2) Registration Hours

- ◆ Sunday, July 2nd: 9:30 a.m. – 3 p.m.
- ◆ Monday, July 3rd: 9 a.m. – 3 p.m.

(3) What to Bring

- ◆ A Business Card
- ◆ A Valid Photo ID Press Card e.g. Employee ID Card
- ◆ A Press Armband

(4) Media Pass Pick-Up

- ◆ You need to stop by the registration desk to confirm that your registration process has been successfully completed. Then submit your business card to pick up your pass. Remember that you may be asked to present your photo ID press card.
- ◆ You must always wear your pass visibly on top of your clothing whenever you are on the premises.
- ◆ Your pass will be checked upon every exit/re-entry at the venue entrance.

3. Press Lounge

Accessible to all media pass holders. The locations and hours are provided below:
(If there is a change, we will announce you during the forum again)

(1) Locations

- ◆ Sunday, July 2nd: Hirono -Town Central Gymnasium
- ◆ Monday, July 3rd: Iwaki Washington Hotel

(2) Opening Hours

- ◆ Sunday, July 2nd: 9:30 a.m. – 5:30 p.m.
- ◆ Monday, July 3rd: 9 a.m. – 6:30 p.m.

(3) Notes

- ◆ Bring your own device for Wi-Fi networks. There are some Wi-Fi internet services available:
 - Day 1: The Wi-Fi services are available in the gym.
 - Day 2: There are Wi-Fi services available on the premises, excluding another floor.
- ◆ The current capacity of the lounge will be about 80 Amp that allows 20 units of personal computers to run simultaneously. Bring your own cable extensions, if needed.
- ◆ Make sure that you will take full responsibility for your own devices and keep them with you at all times. NDA or the venue will not be responsible for any loss or damage to your own devices.
- ◆ You may enjoy your own food and beverages in the press lounge. Make sure not to litter and to keep the lounge clean and tidy. Some complimentary soft drinks will be served.

5. Meals

(1) Breakfast & Dinner

- ◆No breakfast/dinner service on either day.

(2) Lunch

- ◆Sunday, July 2nd: Please enjoy complimentary food from food stands with non-press participants.
- ◆Monday, July 3rd: No meal/snack service will be offered.

6. Newsgathering Activities

※The information provided here is for reference only, and subject to change. The updates will be announced in the lounge, if any.

(1) Newsgathering activities are permitted in the areas/time slots listed below.

<Sunday, July 2nd>

Hours (TBC)	Programs	Areas	Photo Shoots	Notes
10:30-11:50	Morning Session	Gym	Permitted (during speakers introduction only)	Simultaneous Interpretation (English-Japanese) Provided
11:50-13:30	Lunch Break	Food Stands	Permitted	
13:00-16:00	Afternoon Session	Gym	Permitted (during speakers introduction only)	Simultaneous Interpretation (English-Japanese) Provided
16:30-17:00	On-the-Spot Interviews with Mr. Yamana and Foreign Speakers	TBA	Permitted	Consecutive Interpretation(English-Japanese) Provided

<Monday, July 3rd>

Hours (TBC)	Programs	Areas	Photo Shoots	Notes
09:30-12:30	Morning Session	2 nd Floor, Washington Hotel	Permitted (During Speakers Introduction Only)	Simultaneous Interpretation (English-Japanese) Provided
12:30-14:30	Lunch Break Technical Poster Session	3 rd Floor, Poster Session Area	Permitted	
14:30-17:00	Afternoon Session	2 nd Floor, Washington Hotel	Permitted (During Speakers Introduction Only)	Simultaneous Interpretation (English-Japanese) Provided
17:30-18:00	Press Conference – Mr. Yamana	TBA	Permitted	Closing Papers to be Provided

(2) Reserved Media Seating

- ◆General admission only. No reserved media seating available.

- ◆ Please try not to keep your equipment/devices on the floor or not to cause obstructions as the seating area can be very crowded.

(3) Video Recording/Photo Shoots during Lectures

- ◆ Video/photo shoots using still cameras, professional video cameras and camcorders are permitted in designated areas during specific time slots only. You may shoot with your small devices such as smartphones in the seating area as long as you're not interrupting other participants.
- ◆ For the time to shoot the flash photography of the speaker, we are planning the introduction of the speaker. Please note that we may ask you to move to the shooting location.
- ◆ You may use your professional video cameras and camcorders in the designated areas which are located far back of the halls any time.

(4) Video Recording/Photo Shoots/Interviews in Fukushima Exhibition and Poster Session Areas

- ◆ Ask directly the exhibitors for interview, if needed.
- ◆ Avoid bothering other participants during the interviews.
- ◆ Feel free to ask our media representatives if you have any questions.

(5) On-The-Spot Interviews After Programs

<July 2nd>

- ◆ On the spot interviews with major speakers will be given after day-1 programs are over.
- ◆ Further details will be announced on the day.
- ◆ Consecutive interpretation (English – Japanese) will be provided if any non-Japanese speakers will be involved.

<July 3rd>

- ◆ The president of NDF, Mr. Hajimu Yamana, will give a press conference after day-2 programs are over.
- ◆ Further details will be announced on the day.

(6) Exclusive Interviews

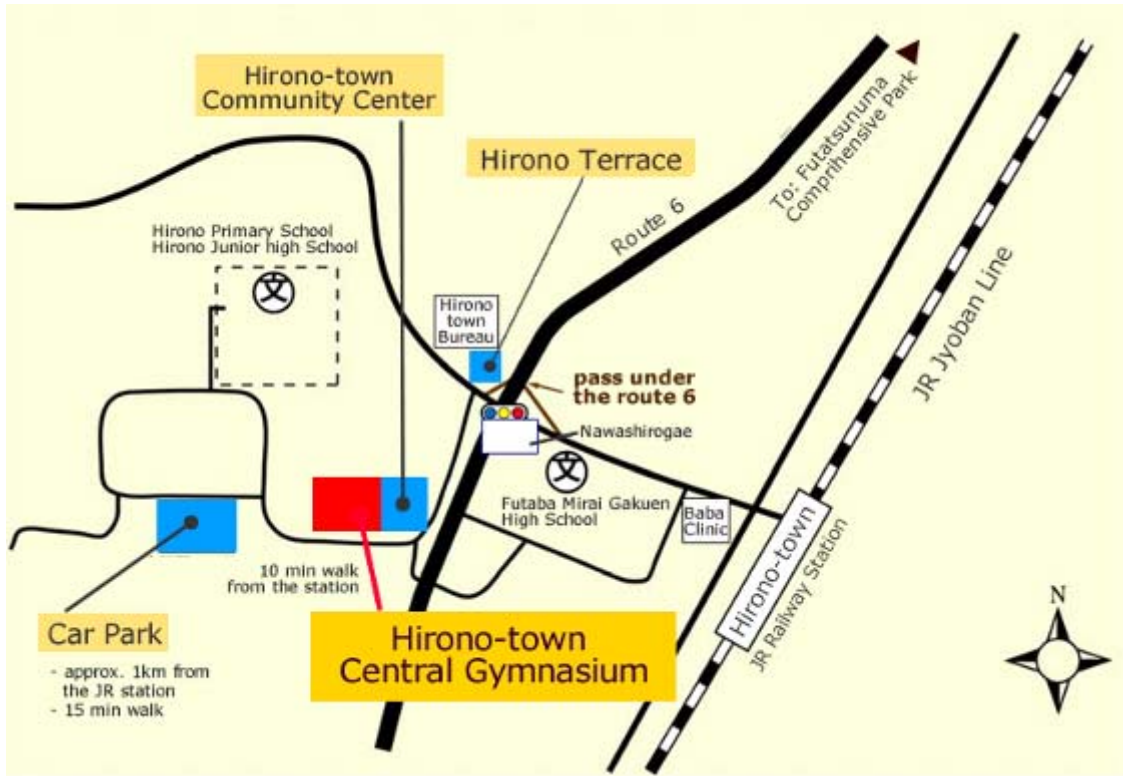
- ◆ If you would like to interview exclusively with any speakers during the 2 days of the forum, we need to contact the speakers to arrange the interviews with them in advance.

- ◆ Fill the “Request for Exclusive Interview” columns of the attached Media Pass Application Form. We will arrange the interviews with the speakers.

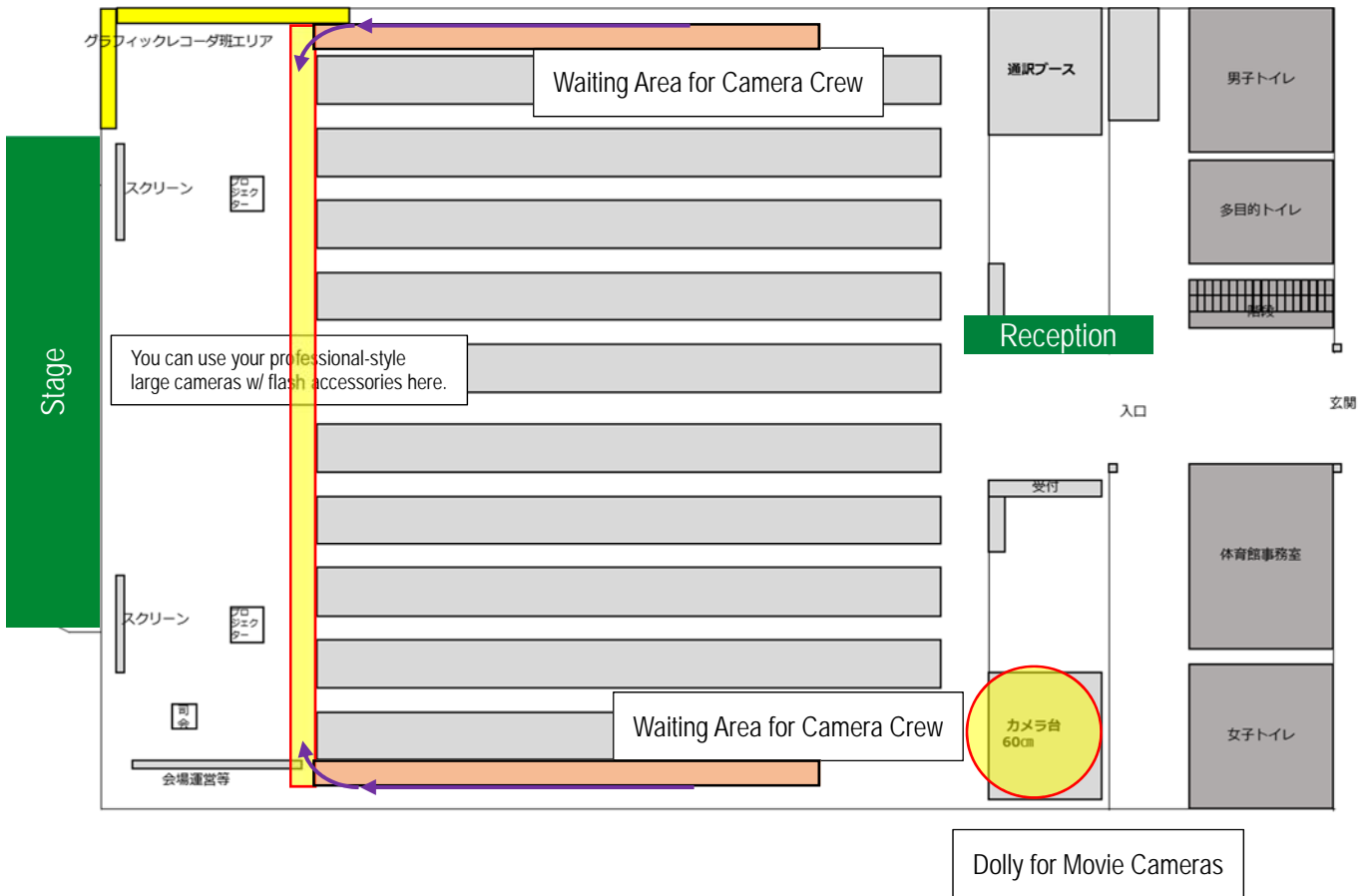
7. Notes

- ◆ Follow the instructions provided separately by the secretariat/staff regarding the issues that are not mentioned in this guide. Your activities may be interrupted and your enrollment may be invalidated if you do not follow them.
- ◆ Make sure not to block traffic flows of speakers/other participants.
- ◆ Try not to capture the faces of other participants or ask them for permission before shooting.
- ◆ Plenty of car parking spaces has been secured for day-1. You need to secure your own parking space for day-2. Parking is free for the first 4 hours in any parking lots in alliance with Iwaki Washington Hotel. Present your parking ticket at reception for validation.

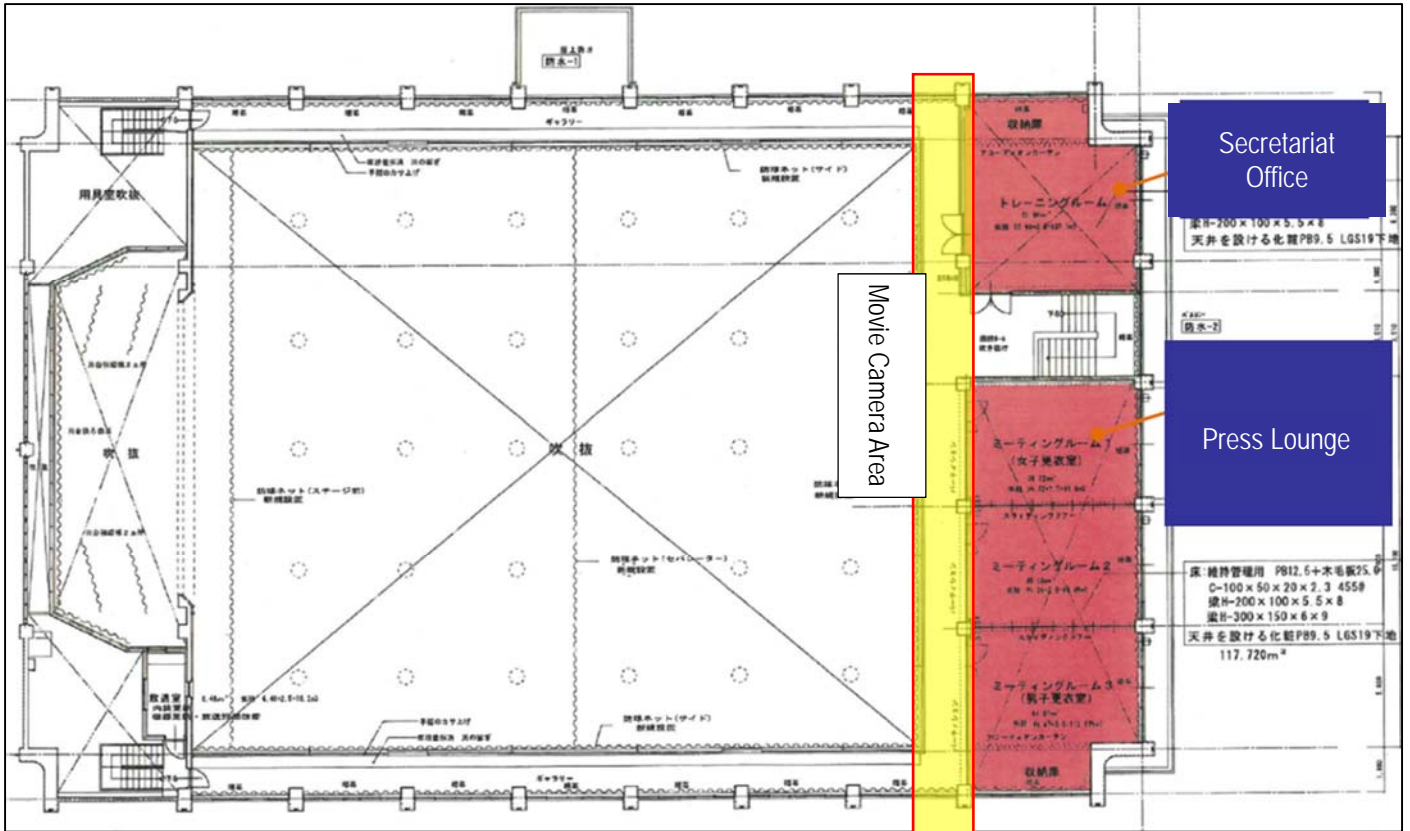
Access Map: Day-1



Gym: 1st Floor The arrows represent current images of directions of shooting flow.



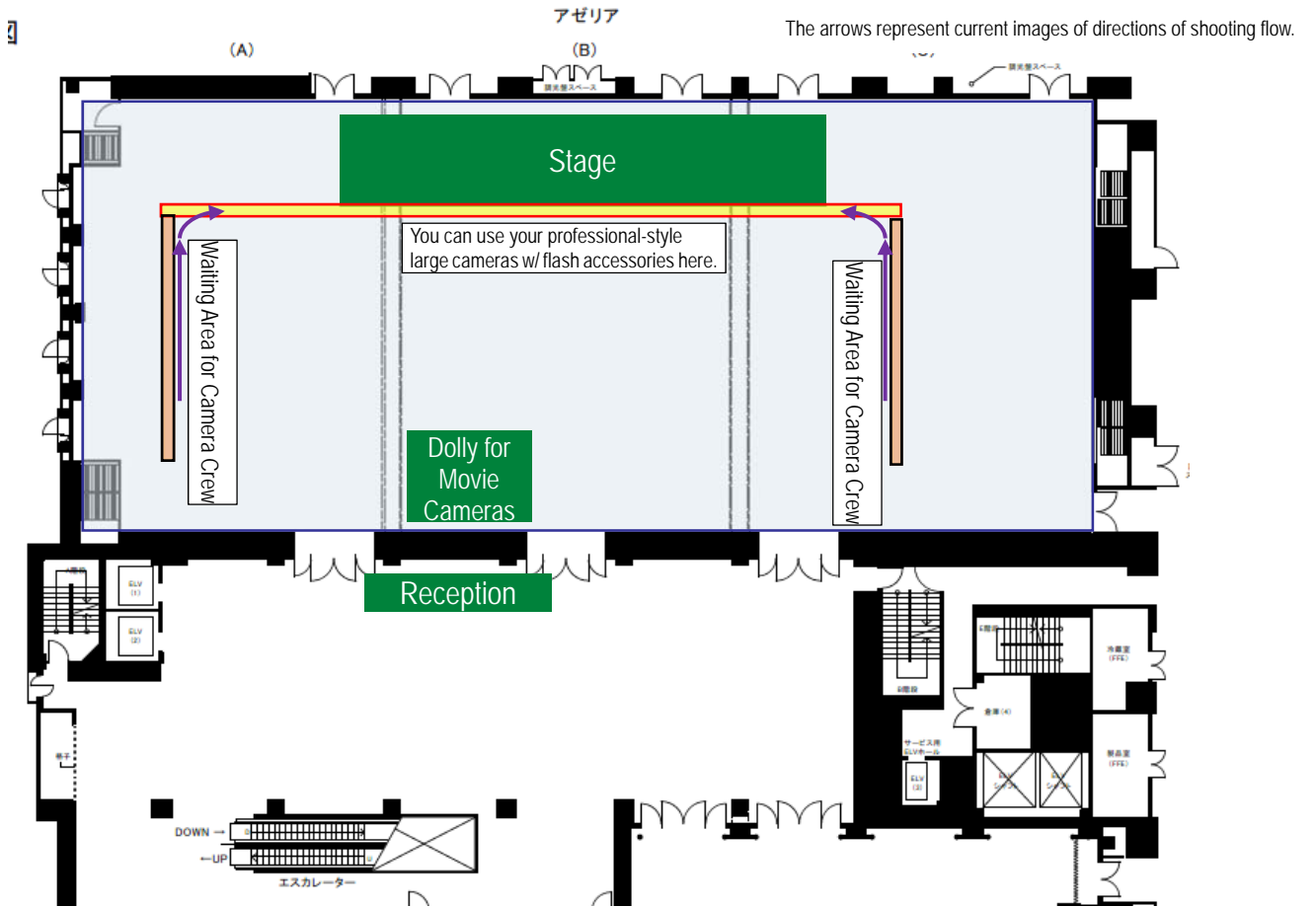
Gym: 2nd Floor



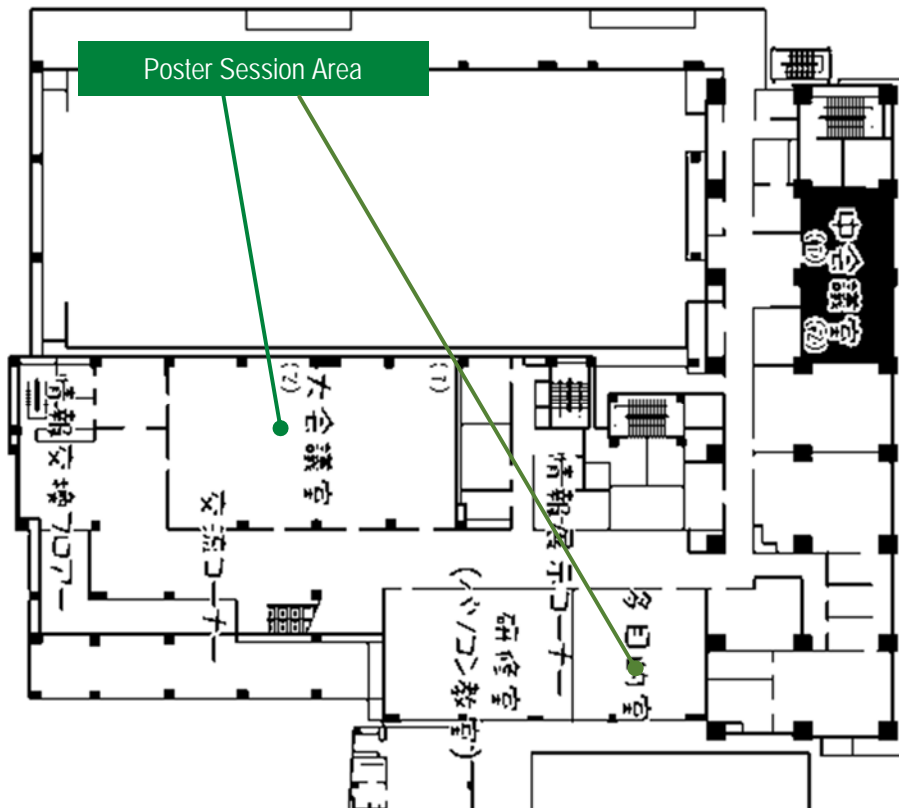
Access Map: Day 2



Venue Map: 3rd Floor



Poster Session Area: 4th Floor



The press lounge is scheduled for the 5th floor.

Media Pass Application Form

Fill in the blank columns in the following table and Return this form by **Wednesday, June 14th, 5 p.m.** to: **+81(3)-5545-7116 (Fax)**
 Attn: E. Nomura/Y. Kimura, Decommissioning Management Group, NDF

**** Each individual, including crew members MUST have his or her own pass.**

I would like to apply for a complimentary media pass for 2nd International Forum on Decommissioning of Fukushima Daiichi Nuclear Power Station with the following information.

Company/Dept.	/	
Name		
Company Address		
Phone Numbers <small>(Office/Mobile)</small>	/ <small>(We may contact you via phone in urgent cases.)</small>	
Contact Email Address	<small>(This needs to be an email address where we can reach you.)</small>	
Devices to Be Brought e.g. Cameras, Tripods	<small>(The total volume of the devices needs to be clarified.)</small>	
Request for Exclusive Interview	Name of Interviewee	
	What to Ask Interviewee	
	Description	

*Your personal data will be used for the purpose of registration for the complimentary media pass for 2nd International Forum on Decommissioning of Fukushima Daiichi Nuclear Power Station only.

【Days/Time】

Choose applicable day(s)/time and put circle(s) in the blank column(s):

Day 1 A.M.	
Day 1 P.M.	
Day 2 A.M.	
Day 2 P.M.	

【Transportation to the Venue】

Select one option and put a circle in the parentheses for each day:

Day 1: () Car or () Public Transportation

Day 2: () Car or () Public Transportation